

Government of Rajasthan
Directorate of Mines & Geology
Khanij Bhawan, Shastri circle, Udaipur-31 3 001
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Email- po.mg@rajasthan.gov.in

No. DMG/

Date: 01/2026

e-TENDER NOTICE NO. 07/2025-26

Online e-bids under one stage two-envelope bidding process are invited for Rate Contract for scanning of files as mentioned below. Bidders are invited to submit bids Online on website “www.eproc.rajasthan.gov.in” in two parts i.e. Techno-Commercial and Financial Bid. Brief particulars of procurement are given below:

Description	Total Estimated Cost (inlakh)	Bid Security Rs.	Tender Fee (Non Refundable) (Rs.)	Process-ing Fee (Non Refundable) (Rs.)	Start date to present tender form	Last date to submission tender form
rate contract for Scanning of File (Approx 25 lacs pages)	22.20 lacs	44,400/-	500/-	500/-	- 15.01.2026	- 27.01.2026

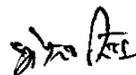
1. Tender document may be seen / downloaded from the website www.eproc.rajasthan.gov.in or from www.sppp.rajasthan.gov.in or www.mines.rajasthan.gov.in from 15.01.2026, 11:00AM.
2. Tender is to be submitted online on website www.eproc.rajasthan.gov.in
3. Last date and time for submission of online tender 27.01.2026 time 11.00 AM.
4. Techno-Commercial bid will be opened online on date 27.01.2026 at 11.15 AM and financial bid after the evaluation of technical bid, exact date and time will be intimated online.

**Director
Mines And Geology**

1. NOTICE INVITING BID (NIB)

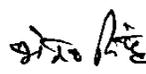
NIB Ref. No		07...../2025-26
Name & Address of the Procuring Entity		Director Mines & Geology Khanij Bhawan, shastri Circle, Udaipur-313001
Subject Matter of Procurement		Rate contract for Scanning of File (Approx 25 lacs pages) For ME Jaipur & AME kotaputali
Bid Procedure		Single-stage: two part (envelop) national open competitive e-Bid procedure at http://eproc.rajasthan.gov.in
Bid Evaluation Criteria (Selection Method)		Least Cost Based Selection (LCBS)-L1.
Websites for downloading Bidding document, Corrigendum's, Addendums etc.		Websites: http://sppp.rajasthan.gov.in http://eproc.rajasthan.gov.in , www.mines.rajasthan.gov.in
Fees	Bidding Document Fees/ Tender Fees	Bidding Tender document fee: Rs. 500/- (Rupees five hundred only) Through E-Grass challan. E-grass:- Budget Head -0075-800-52-01
	RISL Processing Fee	RISL Processing Fee: Rs. 500/- (Rupees Five Hundred only) Through E-Grass challan in fee Head:-8658-00-102-16-01
	Bid Security (EMD)	44,400/- (Rs. forty four thousand four hundred only) through E-grass challan Budget Head :- 8443-00-103-00-00 or DD in favour of Additional director mines and geology, udaipur rajasthan.
Estimated Procurement Value		Rs 22,20,000/- (twenty n lacs twenty thousand only . including all taxes and other expenses.)
Estimated Completion deadline of project		as specified in purchase order
Period of Sale of Bidding document (Start/ End Date)		Start Date: 15.01.2026 End Date: 27.01.2026, 11:00 AM
Manner, Start/ End Date for the submission of Bids		Online on https://eproc.rajasthan.gov.in Start Date: 15.01.2026 End Date: 27.01.2026, 11:00 AM
Submission of Bid Fee, Processing Fee* Bid Security amount	01.2026, 11:00 AM Bidder shall upload scanned Copy of challan with technical bid.  original DD. shall be submitted physical to office before last time of submission of bid
Date/ Time/ Place of Technical Bid Opening		Date: 27.01.2026 Time: 11:15 AM Place: Directorate Mines And Geology, Shastri Circle, Khanij Bhawan, Udaipur
Date/ Time/ Place of Financial Bid Opening		Will be intimated later to the Technically qualified bidders
Bid Validity		90 days from bid opening date



- Bidder shall submit their offer on-line in Electronic formats both for technical and financial proposal for each subject matter of procurement separately.
- Bidder strictly aware that scanned copy of challan for bid security, RISL Fees and tender document fees should be uploaded along with the Technical Bid/ cover. in case bid security deposited in form of DD than original copy of DD Shall submitted physically at room no. 236 directorate mines and geology udaipur before last time for submission of bid failing which bid shall be rejected.
- To participate in online bidding process, Bidder must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic Bid. Bidder can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidder must register on <https://eproc.rajasthan.gov.in>
- Procuring entity will not be responsible for delay in online submission due to any reason. For this, bidder is requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- Bidders are also advised to refer "Bidders Manual Kit" available at e-Procurement website for further details about the e-Tendering process.
- The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder/ authorized partner.
- Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidder to verify such information) and the information provided therein are intended only to help the bidder to prepare a logical bid-proposal.
- The provisions of RTPP Act 2012 and RTPP Rules 2013 thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and RTPP Rules 2013 thereto, the later shall prevail.
- **Bidder shall upload Complete Bid Document duly signed with technical bid otherwise bid may be declared non-responsive.**

Director
Mines & Geology
Udaipur, rajasthan

2. Instruction to Bidders (ITB) and Bid Data Sheet (BDS)

2.1 GENERAL

1. Compliance with RTPP ACT & Rules – Code of Integrity and Conflict of Interest.

1.1. Bidder to ensure compliance with RTPP ACT & Rules, primarily following-

1.1.1. The Government of Rajasthan requires compliance with the Code of Integrity provisions as set forth in the Section 11(2) of RTPP Act and Rule 80 (2) of RTPP Rules.

1.1.2. A conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations. A Bidder may be considered in conflict of interest with one or more parties in a bidding process as per Rule 81(3) of RTPP Rules.

1.1.3. Upon breach, the Procuring Entity may take appropriate action in accordance with the provisions of Section 11 (3) and Section 46 of RTPP Act.

2. Eligible Bidder and Supply

I. A Bidder may be a natural person, private entity, government-owned entity.

II. A Bidder shall have the nationality of India. All supply under contract shall have India as their country of origin or a country which has not been declared ineligible by Government of India.

III. A Bidder debarred under Section 46 of RTPP Act shall not be eligible to participate in any procurement process.

IV. A Bidder should not have a conflict of interest in the procurement in question as stated in the Rule 81 of RTPP Rules and this Bidding document.

V. Each Bidder shall submit only one Bid. *Multiple bids submitted by a bidder shall be summarily rejected.*

VI. The bidders and supply with beneficial ownership from countries sharing land border with India, for participation in any public procurement in the State, shall only be allowed after prior registration with the competent authority as per Rule 13 of RTPP Rules and Government of Rajasthan Notification No. F2(1)FD/G&T-SPFC/2017 dated 01.01.2021, 15.01.2021 and 30.03.2021.

VII. Joint ventures are not allowed to participate in bid.

3. The Bidding Document consists of following Sections as indicated below-

- a) Notice Inviting Bid (NIB);
- b) Instruction to Bidders (ITB) and Bid Data Sheet;
- c) Evaluation and Qualification Criteria (EQC);
- d) Schedule of Supply for Bidders;
- e) Conditions of Contract and Special Conditions of Contract;
- f) Bidding Forms;
- g) Clarifications to bid document/Addenda to Bid Document if any.

The complete bidding document is made available for downloading from the website of State Public Procurement Portal. The prospective bidders who have downloaded the Bidding Document from the website will have to pay the price of bid document and processing fees or user charges as prescribed in the NIB while submitting the Bidding Document on e-procurement portal.

The Procuring Entity is not responsible for the completeness of the Bidding Document and its addenda if they were not downloaded correctly from the State Public Procurement Portal

(<https://sppp.rajasthan.gov.in/>) e-Procurement Portal (<https://eproc.rajasthan.gov.in/>) or Procuring Entity's website www.mines.rajasthan.gov.in

4. Changes to Bidding Document -

Any addendum/ *corrigendum* issued shall be a part of the Bidding Document and may be uploaded on the SPPP and e-Procurement portal for prospective bidders to download. As per Section 23 (1) of RPPP ACT in case any modification is made to the bidding documents or any clarification is issued which materially affects the terms contained in the bidding documents, the procuring entity shall publish such modification or clarification in the same manner as the publication of the initial bidding documents. (1)

5. costing of bid document

The Price of Bid document and processing fees or user charges can be paid *through single challan through eGRAS*.

The details i.e., soft copy of the challan of these payments to be submitted electronically through State e-Procurement Portal along with the Bid.

6. Key Timelines

Bid Publishing Date	15.01.2026
Document Download / Sale Start Date	15.01.2026
Bid submission start Date	15.01.2026
Bid (Technical and Financial) Submission Closing Date and Time - dd/mm/yyyy at	27.01.2026 11.00 AM
Bid (Technical) opening Date and Time - - - - - at	27.01.2026 11.15 AM

2.2 Preparation and Submission of Bids

1. Documents Comprising of Bids - The Bid comprise of two (02) covers, both covers must be submitted simultaneously.

- **First cover** comprises of Technical bid (in PDF File) and documents specified in **Qualification Criteria** shall be in PDF format without any alteration in the format. **Second cover** comprises of Financial Bid (in Excel File). Covers comprising the Technical bid and Financial Bid shall be uploaded on e-Procurement portal.
- Technical bid should not contain financial information related to the Bid price. Where indicative financial information related to the Bid price is contained in the Technical bid, the Bid shall be declared **non-responsive**.

2. Bid Prices - Bidders shall give a breakdown of the prices in the manner and detail called for in the Price Schedules included in BoQ.

- Bid prices quoted should include all taxes and GST and any other costs associated with the service/work specified in Bid document.

3. Currency of Bids - The currency for the Bid will be Indian Rupees up to two decimal places

4. Language of Bid - English or Hindi Or Both

5. Documents Establishing the Qualifications of the Bidder - To establish its qualifications to perform the Contract, the Bidder shall submit as part of its Bid the documentary evidence indicated for each qualification criteria specified in Section III Para 3.2 of Evaluation and Qualification criteria.

(a) The bidder should have executed min. 1 order of RS. 2 Lacs similar kind service in any Govt./Semi govt./PSU in last three years i.e. 2022-23 to 2024-25.



Copy of work orders or satisfactory completion to be enclosed with bid. orders completed in current year may be considered for qualification.

(d) Complete Bid Document duly signed uploaded otherwise bid may be declared non-responsive.

(e) Requirement for Technical Qualifications :-

S.No.	Particulars	Remark
1	eGras challan of tender document fee, RISL Fee & EMD	
2	Seal & Signed Complete filled Bid Document	
3	Signed Annexure A, B, C, D	
4	Self Attested Copy of Address proof of Bidder/Firm	
5	Self Attested Copy of PAN Card of Bidder/Firm	
6	Self Attested Copy of GST Registration Certificate	
7	Self Attested Copy of Firm/Company Registration Certificate	
9	Documents for Experience/Work order regarding Scanning and Similer work (Photostate, Scanning and Copying , Printing which include Scanning Work) in last Three Years i.e. (2022-23, 2023-24 & 2024-25) (at least two order from any state govt./central govt or any other govt. body and their successful completion report)	

Validity Period of Bid -As per Rule 48 (1) of RTPP Rules, Bids shall remain valid for the period of 90 days after the Bid submission deadline date as specified by the Procuring Entity. A Bid valid for a shorter period shall be rejected by the Procuring Entity as **non-responsive**.

Extension of validity and corresponding extension of Bid Security would be as per Rule 48 (2) and 48 (3) of RTPP Rules.

2.3 Bid Security and Bid Securing Declaration

1. Bid Security amount will be INR 44,400/-. Any exemptions or reduced amount of Bid Security or submission of Bid Securing Declaration will be as per notification issued by Government of Rajasthan from time to time in accordance with Rule 42 (2) and 42 (3) of RTPP Rules. For obtaining benefit of lower value of Bid security like for MSME, Bidder(s) to submit relevant document along with Bid.

2. In lieu of bid security, a bid securing declaration shall be taken from the-

(i) Departments/Boards of the State Government or Central Government;

(ii) Government Companies as defined in clause (45) of section 2 of the Companies Act, 2013;

(iii) Company owned or controlled, directly or indirectly, by the Central Government, or by any State Government or Governments, or partly by the Central Government and partly by one or more State Governments which is subject to audit by the Auditor appointed by the Comptroller and Auditor-General of India under sub-section (5) or (7) of section 139 of the Companies Act, 2013; or

(iv) Autonomous bodies, Registered Societies, Cooperative Societies which are owned or controlled or managed by the State Government or Central Government.

- As per Rule 42(5) of RTPP Rules Bid security of a bidder lying with the procuring entity in respect of other bids awaiting decision shall not be adjusted towards bid security for the fresh bids. The bid security originally deposited may, however, be taken into consideration in case bids are re-invited. Bid Security can be refunded on request after completion and notification of technical bid

[Handwritten signatures and initials]

evaluation.

- The procuring entity shall promptly return the bid security as per Rule 42(13) of RTPP Rules.
- In case of the successful Bidder, the amount of Bid Security may be adjusted in arriving at the amount of the Performance Security or refunded if the successful bidder furnishes the full amount of Performance Security as per Rule 42 (12) of RTPP Rules. No interest will be paid by the Procuring Entity on the amount of Bid Security.
- The latest instruction issued by Government of Rajasthan will be applicable for Bid Security and Bid Securing Declaration.

2.4 Format, Signing and Opening of Bid

1. Format and Signing of Bid-

The Bidder shall prepare bid in the digital/electronic mode for uploading on e-Procurement portal in the format/ type of file specified in **evaluation and Qualification criteria**. *'All the documents uploaded, should be digitally signed with the DSC of authorized signatory, deemed as all the pages of the uploaded documents are signed.'*

In case the Bidder is not the proprietor then the Bidder has to submit **Power of Attorney** for signing the Bid in notarized non-Judicial stamp Paper as per **Form TECH- 2 (Power of Attorney for signing of bid)**.

An organizational document, board resolution or its equivalent specifying the representative's authority to sign the Bid is also acceptable and should be uploaded along with the Bid.

2. Opening of Bids - Opening of Bids would be on date specified in **ITB 2.1.6 Key Timelines**.

2.5 Bid Evaluation

1. Responsiveness, Clarifications, and Evaluation of Bid

The Procuring Entity's determination of the responsiveness of a Bid, is based on the contents of the Bid itself to determine whether they are complete, and in order. A responsive bid is one that meets without material deviation, reservation, or omission to all the terms, conditions, and specifications of the Bidding Document.

A material deviation, reservation, or omission will be considered as per Rule 59 (3) of RTPP Rules. Clarification of Bid can be taken as per Rule 60 of RTPP Rules.

Non-material non-conformities in Bids are as defined in Rule 61 (1) of RTPP Rules and can be waived / clarified of as per Rule 61 (2) and (3) of RTPP Rules

2. Preliminary Examination -

To determine preliminary responsive bid, the bid will be examined as per Rule 56 of RTPP Rules, and all the documents specified in **Qualification Criteria**.

If the Bidder fails to submit the documents, then the Bid would be considered non-responsive and shall be rejected

3. Technical Examination

To determine the Bid as Technically Responsive the Bidder has to submit documents and comply with requirements as specified in the Technical Requirement **Qualification Criteria** and also submit documents as specified in Additional Technical Evaluation in **Qualification Criteria**.

4. Evaluation of Financial Bid -

The evaluation would be done on basis of lowest rate quoted by bidder.

There is no option with bidder to submit quote for partial quantity. Procuring Entity will award the contract to the lowest responsive bidder for that package. Discounts offered of any kind shall not be considered. Sub-contracting/subletting of supply of goods or related services is not allowed.

5. Negotiations - Except in case of procurement by method of single source procurement or procurement by competitive negotiations, to the extent possible, no negotiations shall be conducted after the pre-bid stage.

Circumstances under which negotiations are to be held and the method of negotiation would be as per Rule 69 of RTPP Rules.



2.6 Award of Contract

1. Acceptance and Award of Contract

1. As per Rule 70 (5) of RTPP Rule 2013, the successful Bid is the Bid that meets the Evaluation and Qualification Criteria and has been determined to be substantially responsive and is the lowest evaluated.

2. As per Rule 70 (6) of RTPP Rule 2013, prior to expiry of the validity period of Bid, the Procuring Entity shall inform the successful Bidder in writing, by registered post or official e-mail ID, that its Bid has been accepted.

3. As per Rule 70 (8) of RTPP Rule 2013, if the issuance of formal letter of acceptance (LOA) is likely to take time, in the meanwhile a Letter of Intent (LOI) may be sent to the successful Bidder. The acceptance of an offer is complete as soon as the letter of acceptance or letter of intent is posted and/ or sent by email (if available) to the address of the successful Bidder given in its Bid.

2. Procuring Entity's right to vary quantity

Procuring Entity's right to vary quantity would be as per Rules 73 (1) and (3) of RTPP Rules.

3. No commitment of Quantity

If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.

4. Signing of Contract

1. Selected bidder shall execute contract on non-judicial stamp paper as per rates applicable under relevant rules within 7 days of issuance of letter of acceptance/purchase order. The expenses of completing and stamping the agreement shall be paid by the bidder and the original copy of agreement shall remain with the Department. Selected bidder will be issued letter of acceptance/purchase order, who will be required to deposit Performance Security @5% of tendered amount within a period of 7 days from receipt of order. Amount of performance security For MSME and sick industry as per applicable rules under RTPP.

2. If the Bidder, whose Bid has been accepted, fails to sign a written procurement contract, or fails to furnish the required Performance Security or Performance Security Declaration within the specified time, the Procuring Entity will forfeit the Bid Security of the successful bidder/ execute the Bid Securing Declaration and take required action against it as per the provisions under Section 26(4) of RTPP Act and Rule 76(3) of RTPP Rules

5. Performance Security -

Performance security shall be solicited from all successful bidders except the-

- i. Departments/Boards of the State Government or Central Government;
- ii. Government Companies as defined in clause (45) of section 2 of the Companies Act, 2013;
- iii. Company owned or controlled, directly or indirectly, by the Central Government, or by any State Government or Governments, or partly by the Central Government and partly by one or more State Governments which is subject to audit by the Auditor appointed by the Comptroller and Auditor-General of India under sub-section (5) or (7) of section 139 of the Companies Act, 2013;

or

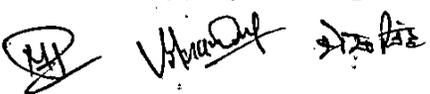
iv. Autonomous bodies, Registered Societies, Cooperative Societies which are owned or controlled or managed by the State Government or Central Government. However, a performance security declaration shall be taken from them.

- The amount of Performance Security shall be as 5 % and For MSME and sick industry as per applicable rules under RTPP.

- In case additional quantity is ordered than the Supplier will have to submit additional Performance Security.

Performance security shall be furnished in any one of the following forms :-

- (a) Deposit through e-GRAS;



- (b) Bank Draft or Banker's Cheque of a scheduled bank;
- (c) National Savings certificates and any other script/instrument under National Savings Schemes for promotion of small savings issued by a Post office in Rajasthan, if the same can be pledged under the relevant rules. They shall be accepted at their surrender value at the time of the bid and formally transferred in the name of procuring entity with the approval of Head Post-master;
- (d) Bank Guarantees of a scheduled bank after it shall be verified from the issuing bank. Other conditions regarding bank guarantee shall be the same as mentioned in Rule 42 of RTPP Rule for bid-security;
- (e) Fixed Deposit Receipt (FDR) of scheduled bank. It shall be in the name of additional director administration on account of bidder and discharged by the bidder in advance. Bidder has to furnish an undertaking from the bank to make payment/premature payment of the Fixed Deposit Receipt on demand to the procuring entity without requirement of consent of the bidder concerned. In the event of forfeiture of the performance security, the Fixed Deposit shall be forfeited along with interest earned on such fixed Deposit. As per Rule 75 (4) of RTPP Rules, the Performance Security furnished in the form other than submitted through eGRAS shall remain valid for a period of sixty (60) days beyond the date of completion of all contractual obligations of the bidder, including warranty obligations and maintenance and defect liability period

• **Forfeiture of Performance Security: -**

The amount of Performance Security may be forfeited in the following cases:

1. Upon occurrence of Bidder default or fails to make complete supply satisfactorily within the time specified the Procuring Entity shall without prejudice to its other rights and remedies, hereunder or in law, be entitled to encash from the Performance security as damages for such Bidder default; or
2. If the Bidder breaches any provision of the Code of Integrity prescribed for Bidders under Section 11 of RTPP Act and Chapter VI of RTPP Rules and this Bidding Document the Bidder would be liable for forfeiture of the Performance security.
3. If in the judgement of the Procuring Entity the bidder with beneficial ownership from countries sharing land border with India as per Rule 13 of RTPP Rules and Government of Rajasthan Notification No. F.2(1)FD/G&T-SPFC/2017 dated 01.01.2021, 15.01.2021 and 30.03.2021, for participation in any public procurement in the State, who can only be allowed after prior registration with the competent authority has not complied with the requirement.

6. Punishment

If the Bidder during the supply of goods, interferes with the procurement process as mentioned in Section 42 of RTPP Act, then following actions can be taken:

- i. As per Section 42 of RTPP Act, the Bidder could be punished with fine which may extend up to INR Fifty (50) Lakhs or ten percent of the assessed value of procurement whichever is less besides forfeiture of Performance Security; and/or
- ii. As per Section 46 of RTPP Act, the bidder may be debarred from participating in any procurement process undertaken by the procuring entity for a period not exceeding three (03) years.

2.7 Procurement Appeals

Any grievance of a Bidder pertaining to the procurement process shall be by way of filing an appeal to the First Appellate Authority DMG Second Appellate Authority PS Mines in accordance with the provisions of chapter III of RTPP Act and chapter VII of RTPP Rules.

2.8 Exclusive Jurisdiction

- (1) The Courts of UDAIPUR Rajasthan shall alone have jurisdiction in respect of all claims and matters arising under the consignment or for the supply of goods.
- (2) Tender Price:- The Tender Price shall be as specified in the tender.
- (3) Recoveries From Selected Bidders

(a) Recovery of liquidated damages or penalties shall be made ordinarily from bills.

(b) The Procurement Officer shall withhold amount to the extent of shortcomings of the delivery of services unless these are completed as per the satisfaction of the Procurement Officer. In case of failure to withhold the amount, it shall be recovered from his dues and performance security deposit available with DMG.

(c) The balance, if any, shall be demanded from the Selected Bidder and when recovery is not possible, the Procurement Officer shall take recourse to law in force.

3. Evaluation and Qualification Criteria

3.1 Lowest Priced Bid Selection Method

selection will be based on price comparison to select lowest cost responsive bid. The Procuring entity will evaluate and compare the Bids that have been determined to be substantially responsive (clear-cut, pass-fail qualification criteria), pursuant to Clause 3.3 (Price comparison)

3.2 Pre Qualification Criteria

Pre-Qualification/Eligibility Criteria

S.No.	Particulars	Remark
1	eGras;challan of tender document fee,RISL Fee & EMD	
2	Seal & Signed Complete filled Bid Document	
3	Signed Annexure A, B, C, D	
4	Self Attasted Copy of Address proof of Bidder/Firm	
5	Self Attasted Copy of PAN Card of Bidder/Firm	
6	Self Attasted Copy of GST Registration Certificate	
7	Self Attasted Copy of Firm/Company Registration Certificate	
9	Documents for Experience/Work order regarding Scanning and Simillar work (Photostate, Scanning and Copying , Printing which include Scanning Work) in last Three Years i.e. (2022-23, 2023-24 & 2024-25) Note: At least two order from any state govt./central govt or any other govt. body in and their successful completion report.	

Technical Evaluation Criteria:-

3.2.1. Preliminary Examination:-

1. Bidder has to submit Letter of Bid as per Bidding Form (Form Tech-1 Letter of Bid).
2. Bid is accompanied by proof of payment for bid document price, processing fees or user fees.
3. Bid is accompanied by bid securing declaration (Form TECH-4). as per the RTPP Act 2012 and Rules 2013
4. For obtaining benefit of lower value of Bid security like for micro and small scale industries Bidder(s) has submitted relevant document.(Verification from documents to be submitted by the bidder).

3.3 Price Comparison

The Procuring Entity will compare the price bids, to select the lowest evaluated bid.

There is no option with bidder to submit quote for partial quantity.. Procuring Entity will award the contract to the lowest responsive bidder for that package. Discounts offered of any kind shall not be considered. Sub-contracting/subletting of supply of goods or related services is not

allowed.

Discounts of any kind shall not be considered for proposal evaluation.

4. Schedule (Scope) of work

1. कार्य का विवरण –

1. विभाग में प्राथमिकता से ई-फाइल सिस्टम लागू किया जा रहा है। जिसमें समस्त पत्रावलीयों को स्कैन किया जाना है। इस हेतु खनि अभियंता जयपुर व सहायक खनि अभियंता कोटपूतली के समस्त अनुभागों/प्रकोष्ठों के लगभग 25.00 लाख से अधिक पृष्ठों को स्कैन कर विभागीय आवश्यकतानुसार पीडीएफ प्रारूप में उपलब्ध करवायी जानी है।

2. पत्रावलीयों को स्कैन कार्य निम्नानुसार किया जाना है—

1. प्रत्येक पत्रावली (File) जिसके दो भाग है— (I) कार्यालय टिप्पणी (Notesheet) एवं (II) दस्तावेज/अन्य संबंधित पत्र/संलग्नक (Documents)

2. प्रत्येक पत्रावली को 300 DPI में स्कैन कर PDF File (अधिकतम साईज 50 MB) में Save किया जाना है।

3. स्कैन पश्चात् फाइल को निर्धारित लोकेशन (कम्प्यूटर/पेन ड्राईव फोल्डर) पर अनुभाग (Section) से संबंधित फोल्डर में प्रत्येक फाइल के नाम का अलग फोल्डर बनाकर उसमें पुनः 2 फोल्डर Notesheet एवं Document के नाम से बनाने है।

4. Notesheet Folder में संबंधित फाइल की कार्यालय टिप्पणी (Notesheet) एवं Document Folder में अन्य समस्त स्कैन किये हुये पत्रों/दस्तावेजों को Save किया जाना है।

5. File का नाम निर्धारित प्रारूप "Document Pages <n1>-<n2>" एवं "Notesheet Pages <n1>-<n2>" में ही Save किया जाना है।

For example.: Document Pages 1-100

Notesheet Pages 1-12

6. बोलीदाता द्वारा संबंधित कार्यालय में ही स्वयं के स्कैनर का उपयोग कर स्कैनिंग का कार्य किया जाना है। विभाग की तरफ से किसी तरह की मशीनरी एवं कर्मचारी उपलब्ध नहीं करवाया जायेगा।

7. निविदादाता विभाग की किसी भी पत्रावली/डाटा को कार्य समाप्ति के पश्चात् अपने पास स्टोर नहीं रखेगा व न ही डाटा की गोपनीयता भंग की जाएगी अन्यथा उसके विरुद्ध नियमानुसार कार्यवाही की जाएगी।

8. निविदादाता/उसका कर्मचारी स्कैनिंग हेतु दी गई पत्रावलीयों की रसीद संबंधित विभागीय कर्मचारी/अधिकारी को देगा व स्कैनिंग के पश्चात् पुनः संबंधित को मूल स्थिति में सुपुर्द करेगा।

9. निविदा दस्तावेज में स्कैन हेतु पत्रावलीयों की संख्या एवं पृष्ठों की संख्या अनुमानित है। अनुबन्ध अवधि के दौरान पत्रावलीयों की संख्या एवं पृष्ठों की संख्या कम/अधिक हो सकती है।

10. बोलीदाता द्वारा निविदा में वर्णित अनुसार स्कैनिंग की दर प्रति पृष्ठ (एक तरफ की) प्रस्तुत करनी होगी।

11. स्कैनिंग हेतु पृष्ठ साईज A4/A3/A2/Legal हो सकती है। किन्तु अधिकतम पृष्ठA4 साईज के होना संभावित है।

12. बोलीदाता को निविदा में वर्णित अनुसार स्कैनिंग का कार्य संबंधित कार्यालय द्वारा जारी कार्यदेश की शर्तों के अनुरूप सम्पादित किया जाना आवश्यक है। निर्धारित अवधि में कार्य समाप्ति नहीं होने की स्थिति में परिसमाप्त नुकसानी अनुसार राशि की कटौती बोलीदाता के बिलों से की जाएगी।

13. उपापन कार्य के निष्पादन हेतु विद्युत आपूर्ति विभाग द्वारा उपलब्ध करायी जायेगी।

14. संविदा अवधि में उपापन कार्य के निष्पादन के दौरान उपकरणों/मशीनों के रखरखाव की समस्त जिम्मेदारी बोलीदाता की होगी।

15. भुगतान संबंधित कार्यालय द्वारा किया जाएगा। जो समय समय पर जारी कार्यदेशों के अनुरूप संतोषप्रद कार्य होने के उपरान्त किया जाएगा।



5. Conditions of Contract and Special Conditions of Contract

5.1. 1. Definitions

The following words and expressions shall have the meanings hereby assigned to them:

- i. "RTPP Act" means the Rajasthan Transparency in Public Procurement Act., 2012.
- ii. "RTPP Rules" means the Rajasthan Transparency in Public Procurement Rules, 2013.
- iii. "Completion" means the fulfillment of the Goods Supply by the Supplier in accordance with the terms and conditions set forth in the Contract.
- iv. "Contract" means the contract entered between the Procuring Entity and the successful bidder (Supplier) concerning the subject matter of procurement, together with the Contract Documents referred to therein, including all attachments, appendices, specifications and codes and all documents incorporated by reference therein.
- v. "Contract Documents" means the documents listed in the Agreement, including any amendments thereto.
- vi. "Contract Price" means the price payable to the Supplier as specified in the Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- vii. "Day" means calendar day
- viii. "Delivery" means the transfer of the Goods from the Supplier to the Procuring Entity in accordance with the terms and conditions set forth in the Contract.
- ix. "CC" mean the Conditions of Contract
- x. "Goods" includes all articles, material, commodities, electricity, livestock, furniture, fixtures, raw material, spares, instruments, software, machinery, equipment, industrial plant, vehicles, aircraft, ships, railway rolling stock and any other category of goods, whether in solid, liquid or gaseous form, purchased or otherwise acquired for the use of a procuring entity as well as services or works incidental to the supply of the goods if the value of services or works or both does not exceed that of the goods themselves;
 - xi. "Procuring Entity" means an entity referred to in Section 3(2) of RTPP Act.
 - xii. "Supplier" means the natural person, private or Government Entity, or a combination of the above, whose Bid to perform the Contract has been accepted by the Procuring Entity and is named as such in the Agreement and includes the legal successors or permitted assigns of the Supplier.
 - xiii. "The Site" where applicable, means the place of delivery, installation, testing/commissioning of the goods/equipment or machinery or any other place named in the Schedule of Supply.

5.1.2. Interpretations

In the Contract, except where the context requires otherwise.

- i. words indicating one gender include all genders.
- ii. words indicating the singular also include the plural and words indicating the plural also include the singular.
- iii. provisions including the word "agree", "agreed" or "agreement" require the agreement to be recorded in writing.
- iv. "written" or "in writing" means hand-written, type-written, printed, or electronically made, and resulting in a permanent record.

The word "tender" is synonymous with "bid" and "tenderer" with "bidder" and the words "Bid Document" with "bidding document".

The marginal words and other headings shall not be taken into consideration in the interpretation of these Conditions.

5.2 General

5.2.1 General Terms

Entire Agreement

The Contract constitutes the entire agreement between the Procuring Entity and the Supplier and includes the CC, bidding forms, schedules, appendices, all attachments listed in the agreement

Amendment



No amendment or other variation of the Contract document shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto. Subject to the order of precedence set forth in the Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, supplementary, and mutually explanatory.

5.2.2 Code of Integrity

The Supplier is required to comply with the Code of Integrity and its prevailing sanctions policies and procedures as set forth in the **Section 11 (Code of Integrity) of RTPP Act and Rule 80(2) (Code of Integrity) of RTPP Rules** and its amendments. Further, none of them shall indulge in corrupt, fraudulent, coercive, and collusive practices. For this clause, these practices are defined as below:

1. "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party.
2. "fraudulent practice" means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation.
3. "coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party.
4. "collusive practice" means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party.

The Procuring Entity shall take legal action against the Supplier under **Section 11 (3), Section 46 and chapter IV of RTPP Act**, if it breaches any provisions of the Code of Integrity or is determined to have engaged directly or through an agent in corrupt, fraudulent, coercive, or collusive practices in competing for or in execution of the Contract.

5.2.3 Language

The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Procuring Entity, shall be written in the language specified in the document. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by a self-attested accurate translation of the relevant passages in the language specified in the document, in which case, for purposes of interpretation of the Contract, this translation shall govern.

The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

5.2.4 Notices

A notice, consent or other communication under this Bid is only effective if it is in writing (written form or electronic form with proof of receipt), signed by or on behalf of the party giving it and it is received in full and legible form at the addressee's address. It is regarded as received at the time and on the day it is actually received on any calendar days.

For the purposes of this clause, a party's address and facsimile number are those(s) set out below, unless the party has notified a changed address or facsimile number in which case the notice, consent, approval, or other communication must be to that address or number.

If a party changes address and fails to notify the other party or parties of this change and the new address, delivery of notices to that party at that new address is deemed compliant with the notice obligation under this clause.

5.2.5 Governing Law

The Contract shall be governed by and interpreted in accordance with the laws of the Central Government/ laws of State Government of Rajasthan.

5.2.6 Specifications and Standards

Technical Specifications and Drawings

i. The Supplier shall ensure that the service comply with the technical specifications mentioned in tender document and other provisions of the Contract.

ii. The service supplied under this Contract shall conform to the standards mentioned in Schedule of Supply and shall bear such marks. When no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the country of origin of the Goods. In no case such standards shall be inferior to the relevant updated BIS or international standards.

Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the **Schedule of supply for bidders**. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Procuring Entity and shall be treated in accordance with **CC Clause 5.3 (4) [Extension of Time]**

5.2.7 Copyright

The copyright in all design, technology, process, drawings, documents, and other materials containing data and information furnished to the Procuring Entity by the supplier or any other third party, shall be with Procuring Entity and Government of Rajasthan.

5.2.8 Confidential Information

In addition to the requirements of the provisions of **Section 49 of RTPP Act and Rule 77 of RTPP Rules** regarding Confidentiality, the Procuring Entity and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract.

However, in case of electronic data or information, the Procuring Entity may not hold such responsibility for access to data online by any third party.

The Supplier shall not use such documents, data, and other information received from the Procuring Entity for any purpose other than the design, procurement, or other work and services required for the performance of the Contract.

The provisions of **CC Clause 5.2.8 [Confidential Information]** shall survive completion or termination, for whatever reason, of the Contract.

5.2.10

The supplier will be responsible for service upto the inspection and approval by departmental committee constituted for this purpose.

5.2.11 Transportation

The obligations for transportation of the Goods shall be on *Delivered Duty Paid (DDP) basis* in accordance with the conditions specified in **Schedule of Supply for Bidders**.

In case of Supply from within India, the Goods shall be supplied on *Delivered Duty Paid (DDP basis)* at locations specified in Schedule of Supply. All transportation charges, local taxes, etc. shall be borne by the Supplier.

5.2.12 Installation, Erection, Training and Commissioning



The obligation of Installation, Erection, Training and Commissioning shall be in accordance with the conditions if specified in Schedule of Supply for Bidders.

5.2.13 Samples, Inspections and Tests

The Procuring Entity or his authorized representative shall at all reasonable times have access to the Supplier's premises and the power to inspect and examine the materials and workmanship of the goods/equipment/ machinery *prior to/* during manufacturing process or afterwards as may be decided.

The Supplier shall at its own expense and at no cost to the Procuring Entity carry out all such tests, and/ or trials and/or inspections of the Goods as are specified in **Schedule of Supply for Bidders**.

The Procuring Entity may require the Supplier to carry out any tests and/or trials and/or inspections not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications, codes and standards and samples supplied with the Bid under the Contract.

The Supplier shall provide the Procuring Entity with a report of the results of any such tests and/or trials and/or inspections.

Supplies when received shall be subject to tests and/or trials and/or inspections to ensure whether they conform to the specifications and with the approved samples and trials, if any. Where necessary or prescribed or practical, tests shall be carried out in Government laboratories, reputed testing house and the supplies will be accepted only when the articles conform to the standard of prescribed specifications, because of such tests.

The Procuring Entity may reject any service or any part thereof that are received but fails to pass any tests and/or trials and/or inspections or do not conform to the specifications and sample(s) supplied with the Bid, if any. *The Supplier shall replace such rejected service or parts thereof within specified time period, at no cost to the Procuring Entity, and shall repeat the tests and/or trials and/or inspections, at no cost to the Procuring Entity, if any. If the supplier fails to replace the service which does not complies the standards as mentioned in the bid, it shall be treated as default in supply and action can be taken as per provisions of the contract.*

The Supplier agrees that neither the execution of tests and/or trials and/or inspections of the service or any part thereof, nor the attendance by the Procuring Entity or its representative, shall release the Supplier from any warranty/ guarantee or other obligations under the Contract.

5.2.14 Change in Laws and Regulations

The document provides for permitting effect of change in Laws and Regulations, then after the dead line for submission of Bids, if any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed by Government of India or the State Government (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with **CC Clause 5.4 [Contract Price and Payments]**.

5.2.15 Force Majeure

For purposes of this Clause, "Force Majeure" means an event or situation beyond the reasonable control of the Supplier or of the Procuring Entity, as the case maybe, that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Procuring Entity in its sovereign capacity, wars or revolutions, acts of the public

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enemy, civil commotion, sabotage, earthquakes, fires, floods or other adverse weather conditions, explosions, epidemics, quarantine restrictions, freight embargoes, strikes, lockouts, or acts of God.

Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party's employees, experts, sub-consultants/ contractors or agents, nor (ii) any event which a diligent Party could reasonably have been expected to both take into account at the time of the conclusion of this Contract and avoid, or overcome in the carrying out of its obligations hereunder.

(iii) Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that delays in performance or other failure to perform its obligations under the Contract if it is the result of an event of Force Majeure.

If a Force Majeure situation arises, the Supplier shall promptly but not later than two weeks, notify the Procuring Entity in writing, with reasonable evidence of such condition and the cause and effects thereof, and shall similarly give written notice of the restoration of normal conditions as soon as possible. Unless otherwise directed by the Procuring Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as reasonably practical and shall seek all reasonable alternative means at his cost for performance not prevented by the Force Majeure event.

If the force majeure condition(s) mentioned above be in force for a period of say 90 days or more at any time, either party shall have the option to terminate the contract on expiry of say 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

In case due to a Force Majeure event the Procuring Entity is unable to fulfil its contractual commitment and responsibility, the Procuring Entity shall notify the Supplier accordingly and subsequent actions taken on similar lines described in above sub-clauses

5.2.16 Assignment

Neither the Procuring Entity nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party with recorded reasons. Such assignment shall not relieve the Supplier or the Procuring Entity of their respective obligations under the Contract.

5.3 Contract Details

5.3.1 Scope of Supply

The Goods to be supplied/services to be rendered shall be as specified in Schedule of Supply for bidders. Unless otherwise stipulated in the Contract, the Scope of Supply shall include, at the supplier's cost, all such items not specifically mentioned in the Contract but that can be reasonably inferred from the Contract as being required for attaining Delivery and Completion of the Goods/services as if such items were expressly mentioned in the Contract.

5.3.2 Procuring Entity's Right to vary quantity

Procuring Entity's right to vary quantity would be as per Rules 73 (1) and (3) of RTPP Rules. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

5.3.4 Extensions of Time

1. If the supplier requires an extension of time on completion of contractual supply on account of occurrence of any hindrance he shall apply in writing for extension on occurrence of hindrance but not after the stipulated date of completion of supply.



2. The Purchase Officer may extend the delivery period with or without liquidated damages in case they are satisfied that the delay in the supply of goods/services is on account of hindrances. Reasons shall be recorded.

3. Extension in delivery period: In case of extension in the delivery period with liquidated damages the recovery shall be made on the basis of following percentages of value of stores which the tenderer has failed to supply: -

(a) Delay up to one fourth period of the prescribed delivery period -- LD (2.5%)

(b) Delay exceeding one fourth but not exceeding half of the prescribed delivery period -- LD (5%)

(c) Delay exceeding half but not exceeding three fourth of the prescribed delivery period -- LD (7.5%)

(d) Delay exceeding three fourth of the prescribed delivery period -- LD (10%)

Note: Fraction of day in reckoning period of delay in supply period shall be eliminated if it is less than a half day. The maximum amount of LD shall be 10%

5.4. Contract Price and Payments

5.4.1 Contract Price

The Contract Price as specified in the Agreement subject to any additions (Statutory Variation in Taxes on higher side) and adjustments (Quantity Tolerance in Supply which could be more or less) thereto, or deductions (Statutory Variation in Taxes on lower side, Liquidated Damages Levied), price variation, if any there from, as may be made pursuant to the Contract.

Price Fall Clause for Rate Contract(s) as per Rule 29 2 (h) of RTPP Rule 2013 –

Price fall clause is a price safety mechanism in rate contracts and it provides that if the rate contract holder quotes reduces its price to render similar Supply, works or services at a price lower than the rate contract price to anyone in the State at any time during the currency of the rate contract, the rate contract price shall be automatically reduced with effect from the date of reducing or quoting lower price, for all delivery of the subject matter of procurement under that rate contract and the rate contract shall be amended accordingly. The firms holding parallel rate contracts shall also be given opportunity to reduce their price by notifying them the reduced price giving them fifteen days' time to intimate their acceptance to the revised price. Similarly, if a parallel rate contract holding firm reduces its price during currency of the rate contract, its reduced price shall be conveyed to other parallel rate contract holding firms and the original rate contract holding firm for corresponding reduction in their prices. If any rate contract holding firm does not agree to the reduced price, further transaction with it, shall not be conducted.

5.4.2 Terms of Payment

स्केनिंग कार्य का भुगतान वास्तविक स्कैन किये गये पृष्ठों की संख्या के आधार पर ही किया जायेगा। स्कैनिंग कार्य समाप्त होने उपरान्त निरीक्षण समिति द्वारा संतोषप्रद रिपोर्ट प्रदान किये जाने के उपरान्त ही भुगतान किया जाएगा। स्कैन किये गये पृष्ठों में ब्लैक (खाली) पृष्ठों की गणना भुगतान हेतु नहीं की जायेगी।

5.4.3 Taxes and Duties

For services supplied, the Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods/services at site to the Procuring Entity.

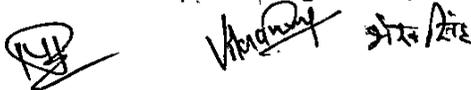
5.4.4 Performance Security

The Supplier shall, within 07 days, of the Notification of Award, sign the Agreement form and provide a Performance Security or, where applicable, a Performance Security Declaration for the due performance of the Contract for the amount specified in purchase order as per Rule 75 of RTPP Rules.

The Performance Security shall be denominated in the Indian Rupees only.

The Performance Security as per Rule 75 of RTPP Rules shall be deposited in one of the following forms:

i. Deposit through eGRAS; or



- ii. Bank Draft or Banker's Cheque of a Scheduled Bank in India; or
- iii. National Savings Certificates and any other script/ instrument under National Savings Schemes for promotion of small savings issued by a Post Office in Rajasthan, if the same can be pledged under the relevant rules. They shall be accepted at their surrender value at the time of Bid and formally transferred in the name of the Procuring Entity with the approval of Head Postmaster; or
- iv. Bank guarantee shall be of a scheduled Bank in India in prescribed or other acceptable format or from other Issuer acceptable to the Procuring Entity. The bank guarantee shall be got verified from the issuing bank and confirmer, if any.; or
- v. Fixed Deposit Receipt (FDR) of a Scheduled Bank in India. It shall be in the name of the Procuring Entity on account of Bidder and discharged by the Bidder in advance. The Procuring Entity shall ensure before accepting the Fixed Deposit Receipt that the Bidder furnishes an undertaking from the bank to make payment/ premature payment of the Fixed Deposit Receipt on demand to the Procuring Entity without requirement of consent of the Bidder concerned. In the event of forfeiture of the Performance Security, the Fixed Deposit shall be forfeited along with interest earned on such Fixed Deposit as per Rule 75 (3) (e) of RTPP Rules.
- vi. As per Rule 75 (4) of RTPP Rules, the Performance Security furnished in the form other than submitted through eGRAS shall remain valid for a period of sixty (60) days beyond the date of completion of all contractual obligations of the bidder, including warranty obligations and maintenance and defect liability period.

The proceeds of the Performance Security shall be forfeited and shall be payable as compensation to the Procuring Entity on happening of any of the events mentioned below:

- i. Upon occurrence of Supplier default or fails to make complete supply satisfactorily within the time specified the Procuring Entity shall without prejudice to its other rights and remedies, hereunder or in law, be entitled to encash from the Performance security as damages for such Supplier default; or
- ii. if the Supplier breaches any provision of the Code of Integrity prescribed for Bidders specified in the RTPP Act and Chapter VI of RTPP Rules and this Bidding Document the supplier would be liable for forfeiture of the Performance Security.
- iii. If in the judgement of the Procuring Entity the bidder with beneficial ownership from countries sharing land border with India as per Rule 13 of RTPP Rules and Government of Rajasthan Notification No. F.2(1)FD/G&T-SPFC/2017 dated 01.01.2021, 15.01.2021 and 30.03.2021, for participation in any public procurement in the State, who can only be allowed after prior registration with the competent authority has not has not complied with the requirement.

Notice of reasonable time will be given in case of forfeiture of Performance Security. The decision of the Procuring Entity in this regard shall be final.

The Performance Security shall be discharged by the Procuring Entity and returned to the Supplier promptly following the date of satisfactory completion of the Supplier's performance obligations under the Contract, including any warranty and/ or maintenance obligations:

5.4.5 Liquidated Damages

Except as provided under CC Clause 5.2.14 [Force Majeure] and 5.3.4 [Extension of Time] without liquidated damages, if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, the Procuring Entity shall, without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages on the basis of following percentages of value of goods which the Supplier has failed to supply as per Rule 58 of GF&AR (Part II):

S. N	Condition	LD %*
a.	Delay up to one fourth period of the prescribed period of service	2.5 %

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	delivery and work completion	
b.	Delay exceeding one fourth but not exceeding half of the prescribed period of service delivery and work completion	5.0 %
c.	Delay exceeding half but not exceeding three fourth of the prescribed period of delivery and work completion	7.5 %
d.	Delay exceeding three fourth of the prescribed period of delivery and work completion	10.0 %

Whenever any claim against the Supplier for the payment of a sum of money arises out of or under the contract, the Department shall be entitled to recover such sum by appropriating, in part or whole of the Performance Security and/or Security Deposit, Security Deposit at the time of enlistment of the Supplier if applicable. In the event of the security being insufficient, or if no security has been taken, then the balance or the total sum recoverable, as the case may be, shall be deducted from any sum, then due or which at any time, thereafter, may become due to the Supplier, under this or any other contract with the Governor of Rajasthan. Should this sum be not sufficient to cover the full amount recoverable, the Supplier shall pay to the Department on demand the balance remaining dues. The Department shall, further, have the right to affect such recoveries under Public Demands Recovery Act and/ or as arrears of land revenue as per provisions of the Section 53 of the RTPP Act.

5.4.6 Warranty/Guarantee/ Maintenance

The Supplier warrants that all services rendered are as per specification provided in the contract.

The Procuring Entity shall give Notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Procuring Entity shall afford all reasonable opportunity for the Supplier to inspect such defects.

Upon receipt of such Notice, the Supplier shall, within the period agreed between, expeditiously correct the service or parts thereof, at no cost to the Procuring Entity.

If having been notified, the Supplier fails to remedy the defect within reasonable period or as agreed between upon between supplier and Procuring Entity; the Procuring Entity may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Entity may have against the Supplier under the Contract.

5.4.7 Patent Indemnity

The Supplier shall, subject to the Procuring Entity's compliance with **CC Sub-Clause 5.4.7.2 [Patent Indemnity]** indemnify and hold harmless the Procuring Entity and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Procuring Entity may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:

- i. the installation of the Goods/services by the Supplier or the use of the Goods/services where the Site is located; and
- ii. The sale in any country of the products produced by the Goods/services.

Such indemnity shall not cover any use of the Goods/services or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods/services or any part thereof, or any products produced thereby in association or



combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

If any proceedings are brought or any claim is made against the Procuring Entity arising out of the matters referred to in **CC Sub- Clause 5.4.7.1 [Patent Indemnity]**, the Procuring Entity shall promptly give the Supplier a notice thereof, and the Supplier shall, at its own expense and in the Procuring Entity's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

If the Supplier fails to notify the Procuring Entity within twenty-eight (28) days after receipt of such notice referred to in **CC Sub- Clause 5.4.7.2** that it intends to conduct any such proceedings or claim, then the Procuring Entity shall be free to conduct the same on its own behalf and at the expenses of the Supplier.

5.4.8 Limitation of Liability

Except in cases of gross negligence or willful misconduct:-

- i. neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Procuring Entity; and the aggregate liability of the Supplier to the Procuring Entity under the Contract shall not be less than the amount of the Contract Price and more than double of it, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the Supplier to indemnify the Procuring Entity with respect to patent infringement.

5.5. Termination

5.5.1 Termination for Default

The Procuring Entity, without prejudice to any other remedy under the provisions of the Act, the Rules, or the Contract for breach of Contract, by Notice of default sent to the Supplier, may terminate the Contract in whole or in part: —

i. If the Supplier fails to deliver any or all the Goods/services within the period specified in the Contract, or within any extension thereof granted by the Procuring Entity pursuant to **Extension of Time** or

ii. If the Supplier fails to perform any other obligation under the Contract which is defined as the fundamental breach of contract. Any party to the contract commits a breach of contract that is so fundamental that it deprives the other party to the contract of substantially the whole of contract's benefits is stated to be the fundamental breach of contract. Therefore, any breach of conditions relating to essence of any contract is termed as fundamental breach of contract. Time assigned for completion of contract and the quality of goods, or any other condition of contract are generally the essence of the contract.

iii. If the Supplier, in the judgment of the Procuring Entity has breached any provision of the Code of Integrity, as defined in the Act, the Rules and **Code of Integrity** in competing for or in executing the Contract.

iv. If in the judgement of the Procuring Entity the bidder with beneficial ownership from countries sharing land border with India as per Rule 13 of RTPP Rules and Government of Rajasthan Notification No. F.2(1)FD/G&T-SPFC/2017 dated 01.01.2021, 15.01.2021 and 30.03.2021, for participation in any public procurement in the State, who can only be allowed after prior registration with the competent authority has not complied with the requirement.

In the event the Procuring Entity terminates the Contract in whole or in part, pursuant to **Termination for default by non-supply**, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, the Goods similar to those undelivered or not performed, and the Supplier shall be liable to



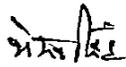
the Procuring Entity for any additional costs for such similar Goods/services or Related Services and such additional cost shall be recovered from the dues of the Supplier with the Procuring Entity.

5.5.2 Termination for Insolvency

The Procuring Entity may at any time terminate the Contract by giving Notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Procuring Entity.

5.6. Exclusive Jurisdiction

The Courts at udaipur in Rajasthan shall alone have jurisdiction in respect of all claims and matters arising under the consignment or for the supply of goods.



A.1. TECHNICAL BID

Name & address of the Bidder:

Addressed to: Director Mines (HQ), Directorate of Mines & Geology, Khanij Bhawan, Shastri Circle, Udaipur

Tender Reference No.:

Following documents should be enclosed with the technical Bid-

S.No.	Particulars	Remark
1	eGras challan of tender document fee, RISL Fee & EMD	
2	Seal & Signed Complete filled Bid Document	
3	Signed Annexure A, B, C, D	
4	Self Attested Copy of Address proof of Bidder/Firm	
5	Self Attested Copy of PAN Card of Bidder/Firm	
6	Self Attested Copy of GST Registration Certificate	
7	Self Attested Copy of Firm/Company Registration Certificate	
9	Documents for Experience/Work order regarding Scanning and Similler work (Photostate, Scanning and Copying , Printing which include Scanning Work) in last Three Years i.e. (2022-23, 2023-24 & 2024-25)	

I/We agree to abide by all the conditions mentioned in the tender document and agree to supply the services within stipulated time as per the tender.

Signature of tenderer

A.2. Appendix – Contract Forms (Agreement Form)

(To be executed on a non-judicial stamp paper)

An agreement made this _____ day of _____ between _____ (hereinafter called "the Supplier"), which expression shall, where the context so admits, be deemed to include his heirs successors, executors and administrators of the one part and the Governor of Rajasthan (hereinafter called "the Procuring Entity") which expression shall, where the context so admits, be deemed to include his successors in office and assigns) of the other part.

WHEREAS the Procuring Entity invited Bids for certain Goods and related services, viz., _____ and has accepted a Bid submitted by the Supplier for the supply of those Goods and related services for the sum of _____ [amount in figures and words] (herein after "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract referred to.

1. The following documents shall be deemed to form and be read and construed as part of this Agreement,
 - a. The Procuring Entity's Notification to the Supplier of Award of Contract;
 - b. The Bid Submission Sheet and the Price Schedules including negotiated Price, if any, submitted by the Supplier;
 - c. The Conditions of Contract;
 - d. The Schedule of Supply;
 - e. Instructions to Bidders;
 - f. The Notice Inviting Bids;

In the event of any discrepancy or inconsistency within the Contract documents, the documents shall prevail in the order listed above.

2. In consideration of the payments to be made by the Procuring Entity to the Supplier as indicated in this Agreement, the Supplier hereby covenants with the Procuring Entity to provide the and to remedy defects therein in conformity in all respects with the provisions of the Contract.

3. The Procuring Entity hereby covenants to pay the Supplier in consideration of the provision of the Goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Central and the State Government on the day, month and year first mentioned herein before.

Signed by: _____
(for the Supplier)

Witness 1

Name _____

Designation _____

Witness 2

Address _____

Signed by: _____
[for the Procuring Entity]



Witness 1

Name _____

Designation _____

Witness 2

Address _____

A.3. Appendix – e-Procurement Process

The eProcurement System of Rajasthan enables the Bidders to download the Bid Schedule free of cost and then submit the bids online through this portal. Vendors intending to participate in the e-bids of Rajasthan Government can enroll themselves through **Online Enrollment of Corporate/Bidder in website** eProcurement System Government of Rajasthan. For Registration the Digital Signature enrollment has to be done with the e-token, after logging into the portal. Digital Signature Certificate (DSC) 'Class III' type will in bidder's name from an approved certifying agency. DSC/ e-token may be obtained from one of the authorized Certifying Authorities approved. The list of certifying authorities issuing the Digital Signature Certificates is available on the website www.cca.gov.in. The digital signature certificates (DSC) are issued with limited currency / validity date. Detailed information is also available in Bidder Manual Kit of **website** eProcurement System Government of Rajasthan i.e. <https://eproc.rajasthan.gov.in> for hassle free bid submission.

Handwritten signatures and initials at the bottom of the page.

Form TECH-1 Letter of Bid

(To be executed on company/firm letter head - Self-attested)

[NOTE: The Bidder must accomplish the letter of Bid on its Letterhead clearly showing the Bidder's Complete name and address]

Date: _____ NIB No.: _____

To: [director mines & geology, udaipur]

We, the undersigned, declare that:

- (a) I/ We have examined and have no reservations to the Bidding Document, including the Addenda issued in accordance with Instructions to Bidders Clause 2.1.3 [Contents of bidding document] and I/we will abide by all the terms and conditions mentioned in the bid document.
- (b) I/ We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule specified in Schedule of Supply, the following Goods: [insert a brief description of the Goods].
- (c) I/ We have submitted bid document cost of INR, processing fees/ user fees INR and bid security amount INR If I/ We have availed benefit of concessional bid security amount, then I/ We have submitted the relevant document along with my bid which is **digitally signed**.
- (d) My/Our Bid consisting of the Techno-commercial Bid and the Price Bid shall be valid for a period of [insert validity period as specified in ITB Clause 2.2.6 Validity Period of Bid] days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- (e) My/Our Techno-commercial Bid is in conformity with all the Requirement(s) as per Schedule of Supply
- (f) I/We undertake, if our bid is accepted, to commence work on the Goods and to supply Goods within the respective times stated in the Bidding Documents.
- (g) My/Our firm fulfil all the eligibility criteria mentioned in ITB 2.1.2 [Eligible Bidder and Supply]
- (h) If our Bid is accepted, we commit to obtain a Performance Security in the amount of [insert percentage] _____ percent of the Contract Price or shall submit the Performance Security Declaration for the due performance of the Contract. In case additional quantity is to be supplied than I agree to submit additional performance security.
- (i) I/ We agree to permit procuring entity or its representative to inspect our accounts and records and other documents relating to the bid submission.
- (j) I/ We understand that any misrepresentation that knowingly or recklessly misleads, or attempts to mislead may lead to the automatic rejection of the Bid or cancellation of the contract, if awarded,
- (k) I/ We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- (l) I/ We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive as per Rule 72 of RTPP Rules.

Name: _____ [insert complete name of person signing the bid]

In the capacity of _____ [insert legal capacity of person signing the bid]



Signed: _____ [insert signature of person whose name and capacity are shown above]

Duly authorized to sign the Bid for and on behalf of _____ [insert complete name of the bidder]

Date: _____ [insert date of signing]

Form TECH-2 Power of Attorney for signing of Bid

(To be executed on a Non-judicial Stamp Paper duly notarized)

Know all men by these presents, We..... [name of the firm and Address of the registered office] do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms. [name], son/daughter/wife of[name]..... and presently residing at[place name]....., who is presently employed with us and holding the position of[designation]....., as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Bid for qualification and submission of our Bid for the Supply of " _____ [mention goods] _____ " required by [Name of the Procuring Authority] (the "Authority") including but not limited to signing and submission of all bids, Bids and other documents and writings, participate in Pre-bids and other conferences and providing information/responses to the Authority, representing us in all matters before the Authority, signing and execution of contracts consequent to acceptance of our bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our Bid for the said Contract.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF 20....

For

[Signature, name, designation and Address]

Witnesses:

1.

(Notarized)

2.

Accepted

.....

(Signature)

[Name, Title and Address of the Attorney]



Form TECH-5 Declarations by the Bidder

(To be executed on a non-judicial stamp paper and duly notarized)

In relation to our Bid submitted to [enter designation and address of the procuring entity] for procurement of [insert name of the Goods] in response to their Notice Inviting Bids No..... Dated we hereby declare under Section 7 and 11 of the Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We are eligible and possess the necessary professional, technical, financial, and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.

2. I/We have fulfilled our obligation to pay such of the taxes payable to the Central Government or the State Government or any local authority, as specified in the Bidding Document.

3. I/We are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of the foregoing reasons.

4. I/We and our directors and officers have not been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.

5. I/We have not been/have been debarred under Section 46 of RTPP Act. In case the Bidder is debarred by any other Procuring Entity of State/Central Government or in any country in last three years then following details to be provided for each Procuring Entity:

(i) Name of Entity State/Centre or Country:

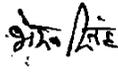
(ii) Period of debarment [start and end date]:

(iii) Reason for the debarment:

6. I/We do not have a conflict of interest as specified in the Rajasthan Transparency in Public Procurement Act, the Rajasthan Transparency in Public Procurement Rules and this Bidding Document, which materially affects fair competition. A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:

- a. have controlling partners/ shareholders in common; or
- b. receive or have received any direct or indirect subsidy from any of them; or
- c. have the same legal representative for purposes of the Bid; or
- d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not

limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or

f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or

7. I/We have complied and shall continue to comply with the Code of Integrity as specified in the Rajasthan Transparency in Public Procurement Act, the Rajasthan Transparency in Public Procurement Rules, and this Bidding Document, till completion of all our obligations under the Contract. This means that any person participating in a procurement process shall –

a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;

b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;

c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;

d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;

e) not indulge in any coercion including impairing or harming or threatening to do the same; directly or indirectly, to any party or to its property to influence the procurement process;

f) not obstruct any investigation or audit of a procurement process;

g) disclose conflict of interest, if any; and

h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Date:

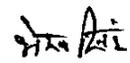
Signature of Bidder

Place:

Name:

Designation:

Address:

Form TECH-6 Contractual Experience

(To be executed on company/firm letter head - Self-attested)

I/We [Name of firm / company] do hereby certify that we have supplied
 [Name of Goods/service] as per details given below in last 3 years

S. No.	Order placed by (Government Department/Offices/ PSUs etc. name, address and phone number)	Order Number and Date Copy attached (Yes/No)	Product description and Quantity	Date of Delivery		Supply Report Attached (Yes/No)
				As per Contract	Actual	

Contractual Experience	
Contract No of	Contract Identification
Award Date	Completion Date
Role in Contract	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Supplier
Total Contract Amount	Rs.
Procuring Entity's name Address Telephone/Fax Number E-mail	
Description of the similarity in accordance (Evaluation and Qualification Criteria for Least Cost Method)	



A.4. Appendix: Grievance Handling Procedure during Procurement Process (Appeals)

Any grievance of a Bidder pertaining to the procurement process shall be by way of filing an appeal to the First Appellate Authority Director Mines & Geology or Second Appellate Authority Principle Secretary Mines & Geology, in accordance with the provisions of chapter III of RTPP Act and chapter VII of RTPP Rules.

(1) Filing an appeal

a. If any Bidder or prospective Bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to the First Appellate Authority as specified in the Bid Data Sheet, within a period of ten days from the date of such decision, action, or omission, as the case may be, clearly giving the specific ground or grounds on which, he feels aggrieved:

Provided that after the declaration of a Bidder as successful in terms of section 27 of the Act, the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that, in case a Procuring Entity evaluates the Techno-commercial Bid before the opening of the Financial Bid, an appeal related to the matter of Financial Bid may be filed only by a Bidder whose Techno-commercial Bid is found to be acceptable.

b. After hearing the parties, the First Appellate Authority shall dispose of the appeal and pass an order within a period of 30 days of the date filing of the appeal.

c. If the First Appellate Authority fails to dispose of the appeal within the period 30 days of the date of filing the appeal or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the First Appellate Authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to the Second Appellate Authority as specified in the Bid Data Sheet, within fifteen days. The Second Appellate Authority, after hearing the parties, shall dispose of the appeal and pass an order within a period of 30 days which shall be final and binding on the parties.

(2) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the bidding process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

(3) Form and procedure of filing an appeal

a. An appeal shall be in the annexed Form along with as many copies as there are respondents in the appeal.

b. Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

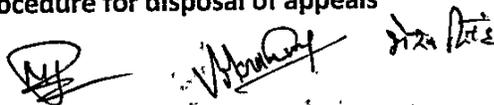
c. Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(4) Fee for filing appeal

(a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

(b) The fee shall be paid in the form of bank demand draft or banker's Cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(5) Procedure for disposal of appeals



- a. The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- b. On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
 - (i) hear all the parties to appeal present before him; and
 - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- c. After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- d. The order passed under sub-clause (c) above shall be placed on the State Public Procurement Portal.

Memorandum of Appeal under the RTPP Act, 2012

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

..... (Supported by an affidavit)

7. Prayer:

Place

Date

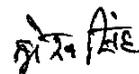
Appellant's Signature



Manoj Salvi
Geologist (HQ)
DMO, Rajasthan



प्रोग्रामर
खान एवं भू-विज्ञान विभाग
राजस्थान, उदयपुर



(भरत सिंहचुडावर)

MAO-2
निदेशालय खान एवं भू-विज्ञान
उदयपुर (राज.)